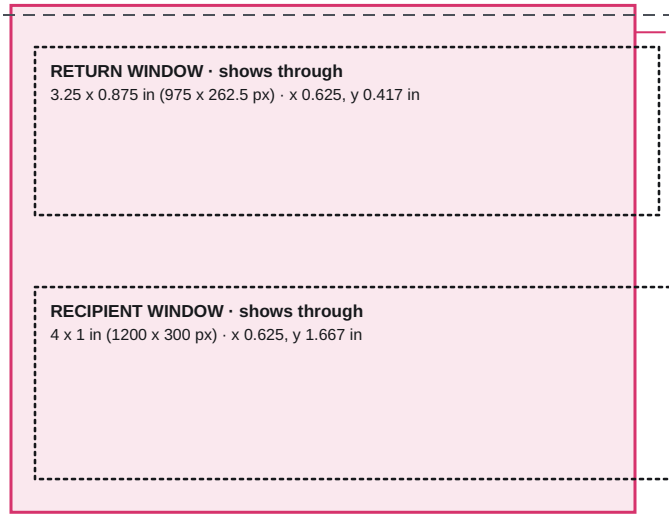


INK-FREE ADDRESS BLOCK

Printer covers this area

3.25 x 2.64 in (975 x 792 px) · x 0.5 in, y 0.2 in from the page
White box: the return and recipient addresses and the IMb, which show through the envelope windows

RETURN WINDOW · shows through
3.25 x 0.875 in (975 x 262.5 px) · x 0.625, y 0.417 in

RECIPIENT WINDOW · shows through
4 x 1 in (1200 x 300 px) · x 0.625, y 1.667 in

Windows drawn with the folded letter at the bottom-left of the #10 envelope; it can move 1 in sideways and 0.458 in up and down.

PANEL 1 ABOVE · 3.667 in · 1100.1 px · outside panel, faces the envelope windows

FOLD 1 · 3.667 in (1100.1 px) from the top

PAGE 1 · ADDRESS SIDE

8.5 x 11 letter, tri-folded, #10 envelope · letter_8_5x11_10win
Page 8.5 x 11 in (2550 x 3300 px at 300 dpi) · no bleed: keep all ink 0.25 in inside the edge
Spec guide, not art. Positions are inches from the page's top-left.

PANEL 2 ABOVE · 3.666 in · 1099.8 px

FOLD 2 · 7.333 in (2199.9 px) from the top

PANEL 3 BELOW · 3.667 in · 1100.1 px

KEEP CLEAR · printer's integrity mark, 0.6 x 0.6 in (180 x 180 px), assumed bottom-left

SAFE AREA (dashed): keep all ink inside · 0.25 in (75 px) from the edge, no bleed

PANEL 1 ABOVE · 3.667 in · 1100.1 px

FOLD 1 · 3.667 in (1100.1 px) from the top

PAGE 2 · BACK OF THE SHEET

8.5 x 11 letter, tri-folded, #10 envelope · letter_8_5x11_10win

Page 8.5 x 11 in (2550 x 3300 px at 300 dpi) · no bleed: keep all ink 0.25 in inside the edge

Spec guide, not art. Positions are inches from the page's top-left.

PANEL 2 ABOVE · 3.666 in · 1099.8 px

FOLD 2 · 7.333 in (2199.9 px) from the top

PANEL 3 BELOW · 3.667 in · 1100.1 px

KEEP CLEAR · printer's integrity mark, 0.6 x 0.6 in (180 x 180 px), assumed bottom-left

SAFE AREA (dashed): keep all ink inside · 0.25 in (75 px) from the edge, no bleed